

SUMMER VILLAGE OF MEWATHA BEACH
AGENDA
REGULAR MEETING
July 28, 2026
Zoom – 6:30 p.m.

1.0 CALL TO ORDER

2.0 ADOPTION OF AGENDA

- Additions
- Deletions *Motion to approve*

3.0 ADOPTION OF MINUTES

- a) Regular Meeting – June 25, 2026

4.0 DELEGATION/PUBLIC HEARING

None

5.0 FINANCE

June 21, 2026 – July 21, 2026

6.0 CAO REPORT

June 21, 2026 – July 21, 2026

7.0 BYLAWS/POLICIES

- a) Policy #002 – Snow plowing/Grading policy
- b) Bylaw 03-26 – Emergency Management Bylaw
- c) Bylaw 05-25 – Repeal
- d) Fire Bylaw discussion

8.0 COUNCILLOR PRIORITIES & CONCERNS

9.0 NEW BUSINESS

- a) Municipal Reserve/Lakeview Drive
- b) Cement Blocks at park to lakeview
- c) Signs
- d) Trail Work – Poplar Drive & Lakeview Drive
- e) Municipal Reserve/Lakeview Drive

10.0 CORRESPONDENCE

- a) 2025 FCSS Annual Report

11.0 CLOSED SESSION

- a) ATIA Section 32 (1) (a) Privileged Information

12.0 NEXT REGULAR MEETING – Organizational Meeting & Regular Meeting
August 22, 2026 – Boyle Seniors Centre 10:00 a.m.

13.0 ADJOURNMENT

3a)

SUMMER VILLAGE OF MEWATHA BEACH
REGULAR COUNCIL MEETING
MINUTES
Thursday, June 25, 2026

The regular meeting of the council of the Summer Village of Mewatha Beach was held via Zoom June 25, 2026, at 6:30 p.m.

IN ATTENDANCE

Mayor	Guy White
Deputy Mayor	Steven Pretula
Councillor	Darcy Sumyk
Administrator	Tina George

Members of the Public 2

CALL TO ORDER

Mayor White called the meeting to order at 6:32 p.m.

ADOPTION OF AGENDA

Res. 001-06-25-26	MOVED by Mayor White that the agenda be adopted with the following additions: 9 d) July 25 meeting location 9 e) Trees damaged by calcium 9 f) Birch Road	CARRIED
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APPROVAL OF MINUTES

Res. 002-06-25-26	MOVED by Mayor White that the minutes from the Special Meeting on April 20, 2026, be approved as presented.	CARRIED
Res. 003-06-25-26	MOVED by Councillor Sumyk that the minutes from the Special Meeting on May 7, 2026, be approved as presented.	CARRIED
Res. 004-06-25-26	MOVED by Deputy Mayor Pretula that the minutes from the Special Meeting on May 11, 2026, be approved as presented.	CARRIED
Res. 005-06-25-26	MOVED by Deputy Mayor Pretula that the minutes from the Special Meeting on June 13, 2026, be approved as presented.	CARRIED

DELEGATION

None

FINANCIAL REPORTS

Res. 006-06-25-26 MOVED by Councillor Sumyk that the Cheque register dated to June 20, 2026, be approved.
CARRIED

CAO REPORT

Res. 007-06-25-26 MOVED by Deputy Mayor Pretula that the CAO Report dated to June 20, 2026, be approved.
CARRIED

BYLAWS/POLICIES

Res. 008-06-25-26 MOVED by Mayor White that Bylaw 02-26, being a bylaw of the Summer Village of Mewatha Beach, to establish administrative authority under the Access to Information Act and the Protection of Privacy Act be given first reading at this time.
CARRIED

Res. 009-06-25-26 MOVED by Deputy Mayor Pretula that Bylaw 02-26, being a bylaw of the Summer Village of Mewatha Beach, to establish administrative authority under the Access to Information Act and the Protection of Privacy Act be given second reading at this time.
CARRIED

Res. 010-06-25-26 MOVED by Councillor Sumyk that Bylaw 02-26, being a bylaw of the Summer Village of Mewatha Beach, to establish administrative authority under the Access to Information Act and the Protection of Privacy Act receives consent to be given third reading at this time.
CARRIED UNANIMOUSLY

Res. 011-06-25-26 MOVED by Deputy Mayor Pretula that Bylaw 02-26, being a bylaw of the Summer Village of Mewatha Beach, to establish administrative authority under the Access to Information Act and the Protection of Privacy Act be given third reading and finally be passed at this time.
CARRIED

Res. 012-06-25-26 MOVED by Mayor White that Policy 01-26, being a policy of the Summer Village of Mewatha Beach for administration of the Privacy Management Program.
CARRIED

Res. 013-06-25-26 MOVED by Mayor White that Policy #002, being a policy of the Summer Village of Mewatha Beach for Plowing and grading of roads within the Summer Village of Mewatha Beach be brought back to the next meeting.
CARRIED

NEW BUSINESS

- Res. 014-06-25-26 MOVED by Councillor Sumyk that a silent auction item be purchased, to a limit of \$100 for the ASVA conference.
CARRIED
- Res. 015-06-25-26 MOVED by Mayor White that the Municipal Indicators for the Summer Village of Mewatha Beach be accepted for information.
CARRIED
- Res. 016-06-25-26 MOVED by Deputy Mayor Pretula that administration write a letter to the property owner of Plan 9020217 Block 1 Lot 20A regarding not removing any more trees and to provide administration the location of the property line pin at the southwest corner by July 15, 2026.
CARRIED
- Res. 017-06-25-26 MOVED by Mayor White that administration brings back how much testing will cost for calcium damaged trees and how long the process takes.
CARRIED
- Res. 018-06-25-26 MOVED by Deputy Mayor Pretula that council denies the request to grind stumps as requested.
Mayor White requested a recorded vote.
IN FAVOUR – Deputy Mayor Pretula – Councillor Darcy Sumyk
AGAINST – Mayor White
CARRIED
- Res. 019-06-25-26 MOVED by Mayor White that administration reach out to both parties on Birch Road to discuss a resolution.
CARRIED

CORRESPONDENCE

- Res. 020-06-25-26 MOVED by Councillor Sumyk that items a-b be accepted as information.
CARRIED
- Mayor White opened the meeting to resident questions & concerns.
- Mayor White called a comfort break at 8:25 p.m.
- Res. 021-06-25-26 MOVED by Mayor White that the meeting goes into closed session to discuss Agenda Item ATIA Division 2 Section 32 (1) (a) Privileged Information at 8:33 p.m.
CARRIED
- Res. 022-06-25-26 MOVED by Mayor White that council and administration come out of closed at 8:33 p.m.
CARRIED

NEXT MEETING

July 25, 2026, 10:30 a.m. at the Boyle Council Chambers – 4800 Third Street South.

ADJOURNMENT

Mayor White adjourned the meeting at 9:22 p.m.

Mayor

Recording Secretary

Summer Village of Mewatha Beach

Cheque register from June 21, 2026 - July 21, 2026

#/BPY/EMT	Date	Operating/Grant	Payee	Amount	Purpose
BPY	June 21/26	Operating	ATB MC	\$ 323.88	Printing/Postage
EMT	June 23/26	Operating	Brownlee	\$ 5,365.92	Legal
EMT	June 26/26	Operating	MASG	\$ 1,732.50	Quarterly Assessment
EMT	June 26/26	Operating	Morse/Mclean	\$ 525.00	Quarterly Emergency Mgt
EMT	June 26/26	Operating	Jays Tree Svc	\$ 5,040.00	Tree removal
EMT	June 26/26	Operating	Tina George	\$ 2,630.13	June administration
EMT	June 26/26	Operating	Northern Groundworks	\$ 262.50	Dock adjustments
EMT	June 30/26	Operating	ASFF	\$ 44,364.19	Quarterly Education
BPY	July 3/26	Operating	ARWMSC	\$ 2,317.50	Landfill
BPY	July 3/26	Operating	WCB	\$ 440.78	Installment
EMT	July 3/26	Operating	Bling Contracting Ltd.	\$ 5,777.62	May & June Final
EMT	July 3/26	Grant	MPE	\$ 1,362.90	Evergreen/park
EMT	July 12/26	Operating	WestWing Contracting	\$ 511.35	Boat Launch
EMT	July 12/26	Operating	Brownlee	\$ 1,030.05	Legal
EMT	July 12/26	Operating	Brownlee	\$ 577.50	Legal
EMT	July 12/26	Operating	Northern Groundworks	\$ 3,815.27	June maintenance
EMT	July 12/26	Grant	Rick Wells Contracting	\$ 6,000.00	Changeroom
BPY	July 15/26	Operating/Grant	ATB MC	\$ 747.46	Postage/Printing/Net
				<u>\$ 82,824.55</u>	

CAO Report to Summer Village of Mewatha Beach Council

June 21 - July 21, 2026

June 22-28

- Financials
- Maintenance contractor meeting
- Legal meeting
- CN research
- Research on costs for tree testing

June 29-July 5

- Stormwater project discussion
- Financials
- Boat launch/Trail work meetings
- Maintenance contractor meeting
- Playground Inspection

July 6 - 12

- Financials
- Signage
- Maintenance Contractor meeting

July 13 - July 21

- Grant updating
- Legal meeting
- Fire Bylaw
- Meeting prep
- Financials
- Sotrmwater project discussion

Ongoing & Future Projects/Motions

- Stormwater project reclamation
- Corporate Sponsorship
- Road work
- Bylaw review (Advertising, noise, traffic)
- Website & Social Media Connection
- East entrance flags
- CN abandoned crossing

Deadlines & Important Dates

- Property taxes due July 31
- TEC Reporting July 31 - (Golf Cart)
- Hazard Identification Risk Assessment - August 1st
- August 22 - Organizational meeting and Regular Meeting
- Insurance renewal - Aug 31
- September 19 - Regular Meeting
- Sept 22-25 - AMPTA Conference
- ASVA Conference - October 15-16
- TEC Reporting October 31

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Policy #002 – Snow Plowing Policy

ISSUE BACKGROUND:

Review policy and discuss any changes that may need to be made.

ATTACHMENTS:

1. Snow Plowing Policy

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	7 a)

SUMMER VILLAGE OF MEWATHA BEACH

Policy # 002

BEING A POLICY FOR THE PLOWING AND GRADING OF ROADS WITHIN THE SUMMER VILLAGE OF MEWATHA BEACH

PURPOSE:

The purpose of this policy is to regulate the timing of snow plowing and grading of the roads within the summer village.

POLICY STATEMENTS

1. Grading of the laneways and side streets in the summer village shall be done at the request of council and administration.
2. Snow plowing shall be done at the discretion of the contractor in consultation with the CAO.
3. Snow plowing shall be completed on the Arterial Road (Mewatha Drive) after 10 cm of snow has accumulated, or as road conditions warrant.
4. The Collector Roads (all other lane ways) shall be plowed after 15 cm of snow has accumulated.
5. The access roads to properties will have the ridge dropped where the access is clearly marked with a red flag on each side of the access. Flags should be easily visible and should be of a material that weathers well and must be high enough that they will not be covered by snow.
6. Private citizens are not allowed to plug driveways with ridges of snow.
7. Private citizens are not allowed to put their snow from their properties on The Summer Village of Mewatha Beach Road Allowance.
8. Private citizens should not take their snow from their properties and push or put it on other citizens properties.
9. Any persons that want snow removed in a private driveway shall make arrangements with a private contractor.

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Bylaw #03-26 – Emergency Management

ISSUE BACKGROUND:

As the regional emergency management was reviewed with the emergency management agency of Alberta the previous bylaw that we passed in December needs to be corrected and updated.

This bylaw needs to be passed and our old one repealed.

ATTACHMENTS:

1. Bylaw 03-26

RECOMMENDATION: To pass all 3 readings.

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	7 b)

Bylaw 03-26

MEWATHA BEACH REGIONAL EMERGENCY MANAGEMENT

A BYLAW OF THE SUMMER VILLAGE OF MEWATHA BEACH IN THE PROVINCE OF ALBERTA TO ESTABLISH A REGIONAL EMERGENCY ADVISORY COMMITTEE AND A REGIONAL EMERGENCY MANAGEMENT AGENCY TO PROVIDE FOR EMERGENCY MANAGEMENT FOR THE SUMMER VILLAGE OF MEWATHA BEACH.

WHEREAS the Council of the Summer Village of Mewatha Beach is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8*, (hereinafter referred to as the "Act") to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency:

AND WHEREAS it is recognized that an emergency or disaster of a jurisdictional or multi-jurisdictional nature could affect any or all of the Summer Villages that are partner of this Bylaw to such a degree that local resources are inadequate to cope with the situation;

AND WHEREAS the partnering Summer Village Council wish to enter into a regional emergency management partnership with each other for the purpose of integrated emergency management planning and operations;

NOW THEREFORE, the Summer Village of Mewatha Beach Council, in the province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the Mewatha Beach Regional Emergency Management Bylaw.
2. In this Bylaw:
 - a) "Act" means the *Emergency Management Act, Revised Statutes of Alberta, Chapter E-6.8*
 - b) "CAO" means the Chief Administrative Officer or designate of each partnering Summer Village.
 - c) "Council" mean the Council of the Summer Village of Mewatha Beach.

- d) "Director of Emergency Management" means an individual appointed by resolution of Council responsible for the preparation and coordination of emergency plans and programs for the municipality.
- e) "Disaster" means an event that may result in serious harm to the safety, health or welfare of people or widespread damage to property.
- f) "Emergency" means a sudden and temporary event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health, or welfare of people or to minimize damage to property.
- g) "Municipality" means the Summer Village of Mewatha Beach as referenced by this Bylaw.
- h) "Municipalities" means the Summer Villages as referenced by this Bylaw.
- i) "Partnering Municipalities" refers to the following municipalities:
 - i. Summer Village of Bondiss
 - ii. Summer Village of Island Lake
 - iii. Summer Village of Island Lake South
 - iv. Summer Village of Mewatha Beach
 - v. Summer Village of South Baptiste
 - vi. Summer Village of Sunset Beach
 - vii. Summer Village of West Baptiste
 - viii. Summer Village of Whispering Hills
- j) "Regional Director of Emergency Management" means the person appointed by the Regional Emergency Management Advisory Committee with the responsibility for program administration, mitigation, preparedness, response, and recovery of emergencies within the geographical boundaries of the partners of this bylaw.
- k) "Regional Emergency Advisory Committee" means the committee established under this Bylaw and compromised of a member of Council, or designate, from each of the partnering municipalities of the Regional Emergency Management Partnership.
- l) "Regional Emergency Management Agency" means the agency established under this Bylaw and compromised of the Director of Emergency

Management, or Deputy, or the Chief Administrative Officer, or designate, from each of the partnering municipalities of the Regional Emergency Management Partnership.

- m) "Regional Emergency Management Partnership" means those municipalities who have entered into a joint agreement for the purpose of organizing integrated emergency planning, training, assistance, and emergency operations programs as outlined in the Regional Emergency Management Partnership Agreement.
 - n) "Regional Emergency Management Plan" means the integrated emergency management plan prepared by the Regional Emergency Management Agency to coordinate response to an emergency or disaster within the combined geographical boundaries of the Summer Villages that are partners of this Bylaw.
 - o) "Minister" means the Minister responsible for the Emergency Management Act.
- 3. There is hereby established a Regional Emergency Advisory Committee to advise the Council of the Summer Village of Mewatha Beach on the development of emergency plans and programs.
 - 4. There is hereby established a Regional Emergency Management Agency to act as the agent of the Summer Village of Mewatha Beach to carry out its statutory powers and obligations under the Act.
 - 5. The Council of the Summer Village of Mewatha Beach shall:
 - a) By resolution, appoint one (1) of its members to serve on the Regional Emergency Advisory Committee.
 - b) Provide for the payment of expenses of the Summer Village of Mewatha Beach member in the Regional Emergency Advisory Committee.
 - c) Advise the Regional Emergency Advisory Committee, of the appointed Director of Emergency Management for the Summer Village of Mewatha Beach.
 - d) Ensure that the emergency plans and programs are prepared to address potential emergencies or disasters within the geographical regions of the partners of this Bylaw.
 - e) Endorse emergency plans and programs, which are approved by the Regional Emergency Advisory Committee.
 - f) Review the status of the Regional Emergency Management Plan and related plans and programs at least once each year.

6. The Summer Village of Mewatha Beach Council may:
 - a) By Bylaw borrow, levy, expropriate and expend, without the consent of the electors, the required sums (as approved by the Regional Emergency Management Committee) for the operation of the Regional Emergency Management Agency.
 - b) Enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Regional Emergency Advisory Committee shall:
 - a) At the first meeting of the year, elect from the membership, a Chairperson and Vice-Chairperson
 - b) Establish a quorum of a minimum of five (5) voting members and a majority vote for all decisions.
 - c) Schedule a minimum of one meeting per year or more frequently at the call of the chair or a majority of the committee members.
 - d) Designate a Regional Director of Emergency Management.
 - e) Review the Regional Emergency Management Plan and related plans and programs on a regular basis.
 - f) Advise each partner Summer Village Council on the status of the Regional Emergency Management Plan and related plans and programs at least once per year.
 - g) Provide guidance and direction to the Regional Emergency Management Agency.
 - h) Review and approve the work plan and budget submitted by the Regional Emergency Management Agency; the work plan and budget shall then be forwarded to each municipality for approval.
 - i) Adopt policies as required for the effective and efficient operation of the Regional Emergency Management Agency.
 - j) Provide input for hazard identification risk assessment as required.
8. The Regional Emergency Management Agency shall be comprised of one or more of the following as designated by the partnership for representation:
 - a) A Regional Director of Emergency Management as designated by the Regional Emergency Advisory Committee.
 - b) A Director of Emergency Management from each partner Summer Village; or
 - c) A Deputy Director of Emergency Management from each partner Summer Village; or

- d) A Chief Administrative Officer.
9. In addition, the following public or private organizations, which may assist in the preparation or implementation of the Regional Emergency Management Plan, may be invited to provide representatives to the Regional Emergency Management Agency:
- a) The Fire Chief or designate.
 - b) The Summer Village Operations personnel
 - c) The Summer Village Planning personnel.
 - d) Representative from law enforcement
 - e) Representatives from Alberta Health Services
 - f) Representatives from adjacent municipalities which have entered into mutual aid agreements with the Municipality.
 - g) Representative(s) from local industry or industrial associations
 - h) Representative(s) from Alberta Municipal Affairs, Alberta Emergency Management Agency, and Alberta Forest Service.
10. The Regional Emergency Management Agency shall:
- a) Be responsible for administering the local authority's Emergency Management Program and act on behalf of the partnership to carry out its statutory powers and obligations under Section 11.2(2) and Section 24(1) of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*; this does not include the authority to declare, renew, or terminate the State of Local Emergency;
 - b) Assist in the preparation and coordination the Regional Emergency Management Plan and prepare and coordinate related plans and programs for the Partnership;
 - c) Report of their work plan activity status to the Regional Emergency Advisory Committee at a minimum of once per year; including an update on the review of the Regional Emergency Management Plan;
 - d) Ensure that a Regional Director of Emergency Management is designated under the Regional Emergency Management Plan to so act on behalf of the Regional Emergency Management Agency.
 - e) Adopt the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency as directed in Local Authority Emergency Management Regulation 203/2018 and/or
 - f) Ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).

11. The Summer Village of Mewatha Beachs' power to declare, terminate or renew a state of local emergency under the Act, the powers specified in Section 13 of this Bylaw, and the requirements specified in Section 16 of this bylaw, are hereby delegated to the Regional Emergency Advisory Committee. The Regional Emergency Advisory Committee (minimum 2 representatives) may, at any time when it is satisfied that an emergency exists or may exist (withing the Terms of References and the Regional Emergency Management Plan) by resolution, make a declaration of a state of local emergency within the geographical boundaries of one or more of the partners in this Bylaw.
12. When a state of local emergency is declared, the person or persons making the declaration shall:
- a) Ensure the declaration identifies the nature of the emergency and the area of the Municipality in which it exists or may exist;
 - b) Identify the extraordinary powers anticipated being used under Section 24(1) of the Emergency Management Act.
 - c) Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of area affected; and
 - d) Forward a copy of the declaration to the Minister forthwith.
13. Subject to Section 14, when a state of location emergency is declared, the person or persons making the declaration may:
- a) affected by a declaration of a state of local emergency. Cause the Regional Emergency Management Plan or any related plans or programs to be put into operation,
 - b) Acquire or utilize any real or personal property considered necessary to prevent or combat or alleviate the effects of an emergency or disaster;
 - c) Acquire or authorize any qualified person to render aid of a type the person is qualified to provide;
 - d) Recommend control or prohibition of travel to or from any area within the municipality;
 - e) Authorize for the restoration of essential facilities and the distribution of essential supplies and provision, maintenance and coordination of emergency medical, welfare or other essential services in any part of the municipality,
 - f) Authorize the evacuation of persons and the removal of livestock and personal property from the area of the municipality that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;

- g) Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - h) Authorize the demolition or removal of any trees, structures, or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - i) Authorize the procurement or fixing of prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources, or equipment with the Summer Villages for the duration of the State of Local Emergency;
 - j) Authorize the conscription of persons needed to support an emergency; and
 - k) Authorize any persons at any time to exercise into operation of the Regional Emergency Management Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality
14. As soon as practicable after exercising a power under Section 13 (d), (e), (f) or (i), details of the exercise of the power must be made publicly available in a manner that is likely to reach the most population of the area affected by the exercise of the power.
15. When, in the opinion of the person or persons declaring the state of local emergency an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
16. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when;
- a) A resolution is passed by the Regional Emergency Advisory Committee;
 - b) A period of seven days has lapsed since it was declared, or at the end of 90 days if the declaration is in respect of a pandemic, unless it is renewed by resolution;
 - c) The Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area of the Municipality or;
 - d) The Minister cancels the state of local emergency.
17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the highest percentage of population of the area affected.
18. The local authority shall notify the Minister forthwith after the termination of a declaration of a state of local emergency.

19. No action lies against the municipality or a person acting under the Municipalities direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the Emergency Management Act or the regulations during a state of local emergency.

20. This bylaw shall take effect on the day of final passing thereof.

READ a first time this day of 2026.

READ a second time this day of 2026.

READ a third time and PASSED this day of 2026.

Mayor

Chief Administrative Officer

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Bylaw #05-25 – Emergency Management
ISSUE BACKGROUND: Repeal 05-25
ATTACHMENTS: 1. Bylaw 05-25
RECOMMENDATION: To repeal 05-25.

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	7 c)

BYLAW 05-25
OF THE SUMMER VILLAGE OF MEWATHA BEACH IN THE PROVINCE OF ALBERTA

A BYLAW OF THE SUMMER VILLAGE OF MEWATHA BEACH, respecting emergency management.

WHEREAS pursuant to the *Emergency Management Act, R.S.A. 2000, c. E-6.8*, the Council is responsible for the direction and control of the municipal emergency response, including the preparation of emergency plans and programs, and is required to appoint an Emergency Advisory Committee and maintain an Emergency Management Agency and a Director of Emergency Management.

AND WHEREAS it is in the public interest that such plans and programs exist for the protection of people and property.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE SUMMER VILLAGE OF MEWATHA BEACH ENACTS AS FOLLOWS:

PART I

SHORT TITLE, DEFINITIONS

SHORT TITLE

1. This Bylaw may be referred to as the "Emergency Management Bylaw".

DEFINITIONS

2. Any word or expression not defined in this Bylaw but defined in either the EM Act or the MGA, has the same meaning as set out in the EM Act or the MGA. If the EM Act or MGA contain different definitions of the same word then, to the extent there is not conflict between them, both definitions shall apply herein. If there is a conflict between them, then the definition that best fulfills the purpose of this Bylaw shall apply herein.

In this Bylaw, unless the context otherwise requires:

- a) **"Council"** means the Mayor and Councillors of the Summer Village of Mewatha Beach duly elected pursuant to the provisions of the Local Authorities Election Act of Alberta.
- b) **Deputy Director of Emergency Management** means the person(s) appointed as the Deputy Director(s) of the Emergency Management Agency.
- c) **"Director of Emergency Management"** means the person appointed under the authority of the EM Act and pursuant to Section 17 of this Bylaw to be the Director of the Emergency Management Agency.
- d) **"Disaster"** means an event that results in serious harm to the safety, health, or welfare of people or in widespread damage to property or the environment.
- e) **"Emergency Advisory Committee or (EAC)"** means the Emergency Advisory Committee appointed under the authority of the EM Act and pursuant to Part 2 of this Bylaw.

- f) **"EM Act"** means the Emergency Management Act, R.S.A. 2000, c. E-6.8 and the regulations thereto, as amended or replaced from time to time.
- g) **"Emergency"** means an event that required prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property and includes a situation which there is imminent danger to public safety or of serious harm to property.
- h) **"Emergency Management Agency"** means the Emergency Management Agency appointed under the authority of the EM Act and pursuant to Part 4 of this Bylaw.
- i) **"Municipal Emergency Management Plan"** means a plan designed to provide guidance on emergency operations, organizational structure, roles and responsibilities, and the coordination of resources necessary to execute the effective management of an Emergency or Disaster within the Summer Village.
- j) **"Minister"** means the Ministers charged with the administration of the EM Act.
- k) **"Ministerial Order"** means an order of the Minister made under the EM Act.
- l) **"MGA"** means the Municipal Government Act R.S.A., c. M-26, and the regulations there to, as amended or replaced from time to time.
- m) **"Pandemic"** means a disease epidemic that has spread across a large region, for instance multiple continents, or worldwide.
- n) **"Public Health Emergency"** means an occurrence or threat of; an illness; a health condition; an epidemic or pandemic disease; a novel or highly infectious agent or biological toxin, or the presence of a chemical agent, or radioactive material that poses a significant risk to public health.
- o) **"Qualified"** means a person who possesses the qualifications determined by the Director.
- p) **"Regional Emergency Management Plan"** means a plan designed to provide guidance on incident management, organizational structure, roles and responsibilities, and the coordination of resources necessary to execute the effective management of an Emergency or Disaster within the Summer Village and one or more other municipalities.
- q) **"Summer Village"** means the municipal corporation of the Summer Village of Mewatha Beach, and where the context so requires, means the land included in the boundaries of the Summer Village.

PART II

MEWATHA BEACH EMERGENCY ADVISORY COMMITTEE

ESTABLISHMENT

3. This Bylaw hereby establishes the Summer Village of Mewatha Beach Emergency Advisory Committee.

MEMBERSHIP AND QUORUM

4. The Emergency Advisory Committee shall be comprised of:
 - a. All members of Council.
 - b. The Chief Administrative Officer (or designate), as a non-voting member.
 - c. The Director of Emergency Management (DEM), as a non-voting member. The DEM shall act as an advisor to the committee.
5. A minimum of two (2) voting members of the committee who attend any meeting of the committee is required for quorum.

FUNCTION AND DUTIES OF THE EACH

6. The Committee shall:
 - a. Review the activities of the Agency at least one each year.
 - b. Provide guidance and direction to the Agency.
7. During an Emergency or Disaster, the Committee shall:
 - a. In accordance with the act, declare, renew, or terminate the State of Local emergency (SOLE).
 - b. Receive updates regarding Emergency or Disaster from the Agency.
 - c. Provide advice and assistance to the Agency throughout the Emergency or Disaster.
 - d. Perform any other functions and duties as required by this Bylaw.

COMMITTEE CHAIR

8. The Mayor is the Chair of the Committee and will preside over all meetings. When the Mayor is unable, through illness, absence, or other cause, to perform the Chair's duties, the first member of Council described in the following list who is present and able to act, shall be the chair of the Committee:
 - a. The Deputy Mayor
 - b. Councillor

MEETINGS

9. The Committee shall meet annually or more frequently as determined by the Chair.
10. The Committee may meet from time to time at the request of the Mayor, CAO, or DEM.

MEMBER EXPENSES

11. All members in the Committee will be entitled to the payment of reasonable expenses in accordance with municipal policy.

PART III

STATE OF LOCAL EMERGENCY

DECLARATION OF LOCAL EMERGENCY (SOLE)

12. The powers to declare, renew, or terminate a SOLE are hereby delegated to the Emergency Advisory Committee.
13. When a SOLE is declared, the Emergency Advisory Committee shall:
 - a. Ensure the declaration identifies the nature of the emergency and the area(s) of the Summer Village in which it exists.
 - b. Cause the details of the declaration to be published immediately by such means of communication considered most likely to make known to the majority of the population of the area affected.
 - c. Forward a copy of the declaration to the Minister forthwith.

STATE OF LOCAL EMERGENCY (SOLE)

14. Under declaration of a SOLE and the duration of the SOLE, and in accordance with Section 24 of the *Emergency Management Act* of Alberta, the DEM or delegate may:
 - a. cause the *Municipal Emergency Plan* or any other related plans or programs to be put into operation.
 - b. acquire or utilize any real or personal property considered necessary to prevent, combat, or alleviate the effects of an Emergency or Disaster.
 - c. authorize or require any qualified person to render aid or a type of aid the person is qualified to provide.
 - d. control or prohibit travel to or from any area of the Summer Village.
 - e. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain, and coordinate emergency medical, welfare and other essential services in any part of the Summer Village.
 - f. order the evacuation of person(s) from any area of the Summer Village that is, or may be, affected by a disaster and make the arrangements for the adequate care and protection of those persons.
 - g. authorize the entry into any building or on any land, without a warrant, by any person while implementing an Emergency Plan or program.
 - h. cause the demolition or removal of any trees, structures, or crops if the demolition or removal is necessary or appropriate to reach the scene of a disaster or to attempt to forestall its occurrence or to combat its progress.
 - i. procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources, or equipment within the Summer Village for the duration of the SOLE.
 - j. authorize the conscription of persons needed to meet an emergency.

- k. authorize any person(s) at any time to exercise, in the operation of the Emergency Plan and related plans and programs, any power specified in paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a SOLE.

TERMINATING A STATE OF LOCAL EMERGENCY

- 15. When, in the opinion of the Emergency Advisory Committee, an emergency no longer exists in an area of the Summer Village in relation to which a declaration of a SOLE was made, the Emergency Advisory Committee shall, by resolution, terminate the declaration of a SOLE in respect of that area or allow the state of emergency to lapse.
- 16. A declaration of a SOLE is considered terminated and ceases to be of any force or effect when:
 - a. a resolution is passed under Section 15.
 - b. a period of seven (7) days has lapsed since it was declared unless the declaration is renewed by resolution.
 - c. the Lieutenant Governor in Council makes an order for a State of Emergency under the *Emergency Management Act*, relating to the same area.
 - d. the Minister cancels the SOLE.
- 17. When a declaration of SOLE has been terminated, the Emergency Advisory Committee shall cause the details of the termination to be published immediately by such means of communication considered most likely to make known to most of the population of the affected area.
- 18. The authority to request Emergency and Disaster resources from other Municipalities in accordance with any Memorandum of Agreements or any other plan, program, or agreement the Summer Village enters under the *Emergency Management Plan*, is hereby delegated to the DEM.

PART IV

SUMMER VILLAGE OF MEWATHA BEACH EMERGENCY MANAGEMENT AGENCY

ESTABLISHMENT

- 19. The Emergency Management Agency is hereby established to act as the agent of the Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminates a State of Local Emergency nor the powers contained under the SOLE section of this Bylaw.
- 20. There is hereby established the position of Director of the Emergency Management Agency which has the status of designated officer under the *Municipal Government Act* of Alberta.

MEMBERSHIP AND PARTICIPATION

21. The Emergency Management Agency shall consist of:
- a. the Director of Emergency Management.
 - b. the Deputy Director of Emergency Management.
 - c. the Chief Administrative Officer.
22. In addition to the members appointed to the Emergency Management Agency under Section 11.2, the DEM may, from time to time, appoint advisory members to the Emergency Management Agency drawn from:
- a. other Summer Village employees.
 - b. the Fire Chief or designate.
 - c. the RCMP Staff Sergeant or designate.
 - d. public or private organizations operating within or around the Summer Village.
 - e. representatives from the Government of Alberta.
 - f. any other person or party who, at the discretion of the DEM, might serve a useful purpose in the Emergency Management Agency.

FUNCTIONS AND DUTIES

23. The Emergency Management Agency will:
- a. be responsible for the administration of the Summer Village Emergency Management Program.
 - b. act as an agent of the Council under the Act, except for the powers and duties delegated by this Bylaw to the Committee.
 - c. provide advice to the Committee as required.
 - d. review all Emergency Management Plans and Programs for the Summer Village on an annual basis.
 - e. report to the Committee on all Agency activities and provide and update on the review of the Municipal Emergency Management program on an annual basis.
 - f. use a command, control, and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency.
 - g. cause the *Municipal Emergency Management Plan* and related plans and programs to be activated when required.
 - h. perform any other functions and duties as required by this Bylaw or Council.
 - i. at least once every four (4) years, must engage in an exercise involving a significant possible emergency or disaster scenario and carry out actions as if the scenario was occurring, but without deploying resources. This type of exercise is known as a "Functional Exercise".

- j. at least once annually, must engage in at least one exercise involving a significant possible emergency or disaster scenario and discuss how the Summer Village would respond to and resolve emergency management issues that may arise from the scenario. This type of exercise is also known as a "Tabletop Exercise".

MEETINGS OF THE AGENCY

- 24. The Emergency Management Agency shall meet at least two (2) times per calendar year or more frequently as determined by the DEM.
- 25. The DEM may call a meeting of the Emergency Management Agency on less than 24 hours notice, at a time and location determined by the DEM, whenever any person appointed to the Emergency Advisory Committee or the Emergency Management Agency under this Bylaw considers that an emergency exists within the Summer Village or the area that otherwise may require an emergency response from the Summer Village.

PART V

DIRECTOR OF EMERGENCY MANAGEMENT

DIRECTOR OF EMERGENCY MANAGEMENT POWERS AND RESPONSIBILITIES

- 26. The DEM is authorized to delegate and authorize further delegations of any powers, duties, and functions delegated to the DEM under this Bylaw.
- 27. The DEM shall:
 - a. be the Chair of the Agency
 - b. prepare, coordinate, and implement emergency management related plans and programs for the Summer Village, including, but not limited to, the *Municipal Emergency Management Plan*.
 - c. coordinate all emergency services and other resources used in an emergency.
 - d. perform any other functions and duties as prescribed by the Council.
 - e. appoint Deputy Director(s) of Emergency Management as required.
 - f. communicate recommendations made by the Emergency Management Agency to the Emergency Advisory Committee.

PART VI

SUMMER VILLAGE COUNCIL

COUNCILS POWERS AND RESPONSIBILITIES

- 28. Council shall:
 - a. appoint a Director of Emergency Management (DEM) for the Summer Village of Mewatha Beach.
 - b. provide for the payment of expenses of the members of the Emergency Advisory Committee.

29. Council may:

- a. by Bylaw, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Emergency Management Agency when a SOLE has been declared pursuant to Section 10.
- b. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of the emergency plans or programs, including Mutual Aid agreements according to the provisions of the *Municipal Government Act*.

PROTECTION FROM LIABILITY

30. When a State of Local Emergency is declared:

- a. the **Emergency Advisory Committee**, the **Emergency Management Agency**, and any person appointed to the **EAC** or the **EMA** under this Bylaw; and,
- b. any person appointed by the **Emergency Management Agency** to carry out measures relating to Emergencies or Disasters,

shall not be liable to any person for any loss or damage, including death, caused by anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties, or powers under this Bylaw.

REGIONAL EMERGENCY MANAGEMENT PLAN

31. The Summer Village may participate in the establishment of one or more Regional Emergency Management Plans that provides for continued cooperation and collaboration among each of the municipalities, and may include:

- a. the development, implementation, amendment(s) to and regular review of the Regional Emergency Management Plan and regional emergency management programs, operations, budgets, cost-sharing arrangements, and mutual aid agreements; and
- b. the coordination and provision of regional emergency management services during an Emergency or Disaster within or affecting one or more of the municipalities.

PART VII

GENERAL PROVISIONS

32. The Emergency Advisory Committee and the Emergency Management Agency shall follow the procedures governing Council committees prescribed in the Summer Village of Mewatha Beach Procedure Bylaw, as amended, or replaced from time to time.

33. It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is the further intention of Council that if any of the provisions of this Bylaw are declared invalid, all other provisions of this Bylaw shall remain valid and enforceable.

34. This Bylaw will come into force at the beginning of the day it is passed.

35.

READ a first time this 6th day of December 2025.

READ a second time this 6th day of December 2025.

Given Unanimous Consent to receive third reading this 6th day of December 2025.

READ a third time this 6th day of December 2025.

Mayor

Tina George

Chief Administrative Officer

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Fire Services Bylaw for the Fire Services Agreement

ISSUE BACKGROUND:

In the Fire Services Agreement with Athabasca County, we need to have a fire services bylaw in place.

I have been working on this, but I have some topics we need to discuss:

Fireworks?

Fire Bans? Follow the County or decide on your own?

ATTACHMENTS:

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	7 d)

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Municipal Reserve/Lakeview Drive

ISSUE BACKGROUND:

Request from Council at the June 25th was to have the property owner find the pin on the SW corner. It is marked now.

ATTACHMENTS:

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	9 a)

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Cement blocks from Park to Lakeview Drive

ISSUE BACKGROUND:

The barriers were placed and a resident suggested that we see if the community would like to paint them like they did the rocks going down to the beach.

ATTACHMENTS:

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	9 b)

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Signage

ISSUE BACKGROUND:

1 - Blue/Green Algae signs – AHS has been in contact with me to state that these are not approved signs. I did receive one approved AHS sign that she suggested putting at the beach by the swimming area. I had asked for a sign for the boat launch, but she could only provide one. I am looking to see if you want me to take the boat launch sign down completely, leave it as a warning, or get a new sign made.

2 - Beach Signs – Discussion during budgeting that we would amalgamate all of the signs at the beach and have one at the parking area. There really aren't many signs that we had to take down, the new blue green algae sign has to be at the beach but we can put that to the side. There was also talk about maybe doing a "beach rules" sign. I would like clear confirmation of direction.

ATTACHMENTS:

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	9 c)

**Summer Village of Mewatha Beach
Council Meeting
Request for Decision**

SUBJECT: Trail Work – Poplar to Beach and Lakeview Drive Trail

ISSUE BACKGROUND:

The trail from Poplar to the beach has not received any work on it. Due to the wet season our mower can't get there safely to do maintenance. There was a suggestion to put a culvert to help divert water and to create a pathway. We can use grant funding for this project.

It was brought to my attention that Lakeview Drive Trail has washed out again. Before I get a contractor to work on that I would like to ensure that this is the direction that we would like to go for these repairs. It washes out every year due to the drainage patterns.

Our budget for trails is 15,000.00 however we can increase that and stay within the grant funding that we need to use up by the end of this year.

ATTACHMENTS:

RECOMMENDATION:

Presenter:	Meeting Date	Agenda #
Tina George, CAO	July 28, 2026	9 d)

Quote

Westwing Contracting LTD.

Date: Jul, 19 2026
Quote No.: 109

Bill To
Summer Village of MeWatha Beach
Box 235
Plamondon, Alberta
T0A-2T0

Qty	Description	Unit Price	Total
1	Supply and install 8" culvert in Pathway area between Birch Road and MeWatha Drive.	\$0.00	\$0.00
1	Supply Geo Tech Fabric in area under the culvert as required.	\$0.00	\$0.00
1	supply and install 3/4" Road Crush over the fabric and culvert to create pathway that is useable for mower maintenance as needed.	\$0.00	\$0.00
1	Labor required to trim tree branches as required in area and remove existing walk way	\$0.00	\$0.00
1	Total	\$4,118.00	\$4,118.00
1	GST	\$205.90	\$205.90

Total \$4,323.90

Thank you for your business

Quote

Westwing Contracting LTD.

Date: Jul, 19 2026
Quote No.: 110

Bill To
Summer Village of MeWatha Beach
Box 235
Plamondon, Alberta
T0A-2T0

Qty	Description	Unit Price	Total
1	Supply and install 3/4" Road Crush throughout the pathway from the Birch Road cross road down the pathway to the lake area. Pathway would be approximately 6' wide and 2"-3" deep with gravel. Includes use of skid steer to spread gravel down the pathway. Includes labor to trim tree branches and haul away as required.	\$3,120.00	\$3,120.00

Subtotal \$3,120.00

GST \$156.00

Total \$3,276.00

Thank you for your business

ANNUAL REPORT 2025

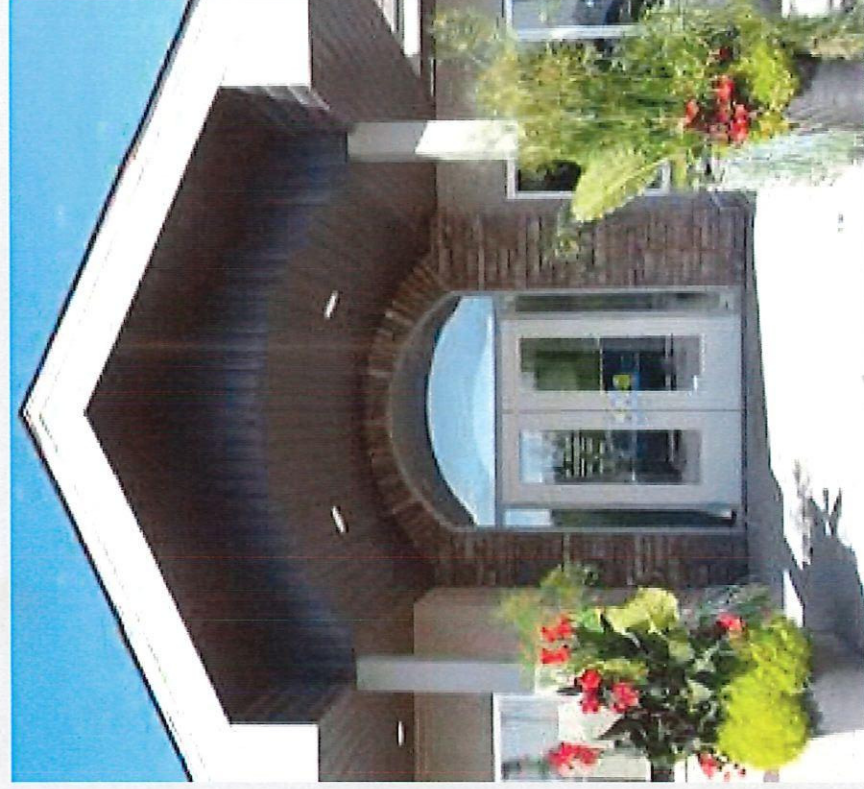


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FCSS MANAGER 2025 HIGHLIGHTS

Reflecting back on 2025, I wanted to share some of the highlights for our organization:

New Partnering Municipalities – Our Mult-municipal FCSS Program had two additional summer villages (Bondiss and South Baptiste) join our partnership in 2025. We now have 10 municipalities served by Athabasca County FCSS. (See complete list on page 14).

Deputy Minister Visit – Deputy Minister of Children and Family Services, Lisa Sadownik made a site visit to our FCSS Office on Wednesday, February 5th, 2025. She did a tour of the office and met with FCSS staff to get a better understanding of the services we provide through the Family Resource Network and FCSS.

Community BBQ – FCSS and Community & Protective Services hosted the second annual event on August 26th, 2025. Attendees enjoyed food (over 500 hot dogs served), games, giveaways and displays. This event provided an opportunity for attendees to connect with each other and to various programs and services offered by the departments. (See page 9 for pictures and more information.)

Northeast Region – We had good representation from our local FCSS Advisory Board at both the Spring Regional meeting held at Metis Crossing and at the Fall Regional meeting held during the FCSSAA Annual Conference in Edmonton. I am happy to share that at the Fall Regional meeting, Darlene Reimer (Town of Athabasca Councillor) was re-appointed to the FCSSAA Board as the Northeast Regional Representative.

Community Partnerships, Initiatives and Projects were something staff continued to be involved with throughout the year including Interagency and Social Impact Lab/Athabasca Design Lab. Staff also attended various community and school events to provide activities and information, promote our services, and answer any questions people had.

Our **FCSS Advisory Board** welcomed two new members this year as Councillors Ken Stasiuk and Codie Callihoo were appointed to represent County Council.

Current FCSS Board: Barb Smith (Village of Boyle Councillor and Board Chair), Darlene Reimer (Town of Athabasca Councillor), Ken Stasiuk (Athabasca County Councillor), Codie Callihoo (Athabasca County Councillor), Brian Scott (Town member at large), Jennifer Scott (Town member at large), Shannon Smith (County member at large), Louise Jewell (County member at large) and Felice Lund (County member at large appointed February 2026).

Wendy McLean (County member at large) was reappointed for a second three-year term to begin in 2026, but then suddenly passed away on January 11, 2026. Wendy will be greatly missed and has left a huge void in our hearts and services as she was also a dedicated volunteer with our Meals on Wheels program.

Municipal Emergency Social Services Role:

831 Fire – As County employees, a number of our staff stepped up to assist during the 831 Fire in May 2025 which impacted the Village of Boyle and surrounding County residents. Staff assisted with the Reception Centre (graciously set up and efficiently run by our counterparts in Lac La Biche), transportation, information and support, and re-entry.

ESS Gathering – Athabasca County hosted the first joint Northeast and North Central Emergency Social Services (ESS) Gathering on September 24th, 2025. The agenda included updates from the Alberta Emergency Management Agency (AEMA) Field Officers, an overview of the AEMA ESS Framework, as well as a discussion of best practices and lessons learned by Edson and Lac La Biche through recent events. There were over 50 people in attendance from as far away as Edson and Fort McMurray.

NOTES FROM 2025

293 information and referrals were provided by the front desk with the top requests being contact information on **Alberta Supports, Children & Family Services, Food Bank Services and Employment Services.**

Staff participated in trainings such as Bent Arrow cultural trainings, AHVNA-Growing Great Connections, Reaching IN, Reaching OUT Training, The Calgary Conference on Developmental and Emotional Challenges with Children and Adolescents, Triple P Parenting Training, and the Healthy Aging Summit to improve professional competences to optimize the support they can offer to individuals, families and community. Additional trainings attended as County employees included Super Host Foundations of Inclusive Service: Service for All, Super Host Foundations of service Quality, ATIA & POPA, and Election Training.

FAMILY SCHOOL LIAISON PROGRAM

The Family School Liaison Program provided one on one services to **99** students in 2025.

The FSL workers also facilitated the following group sessions in schools:

Landing Trail Intermediate School

- Classroom presentations on positive wellness habits

Wandering River

- Everyday Speech Social Emotional Curriculum, Gratitude and Emotion Management

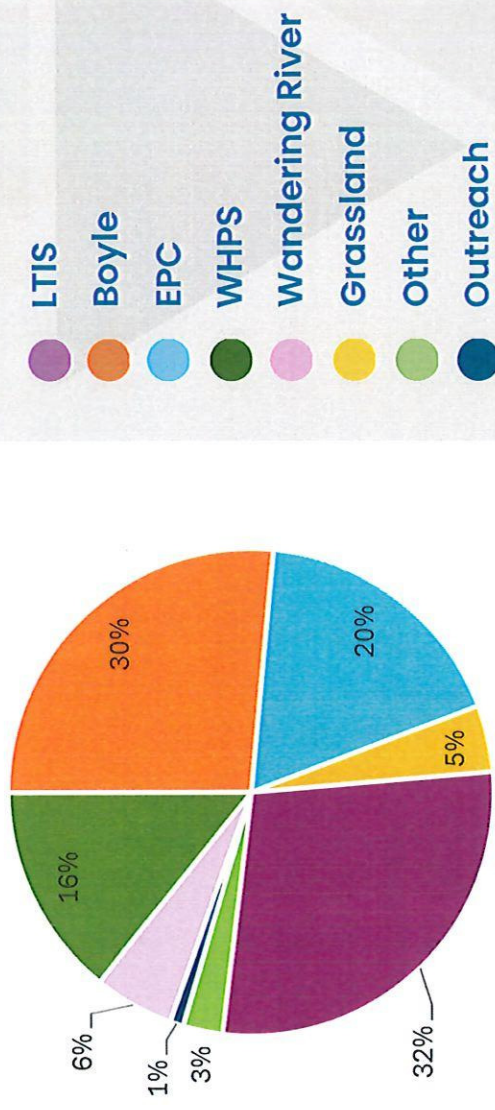
Rochester

- Everyday Speech Social Emotional Curriculum

Edwin Parr Composite

- Social Skills Grade 7 and K&E Group

Students Served



After participating in the FSL Program:

83% of youth believe they are good at taking responsibility for their choices.
73% of youth surveyed feel confident in themselves.

“

“I am infinitely thankful for the FSL Worker and FCSS for all the support offered to my son. He has grown so much within this last year, and we are confident he will move forward with the skills he worked on with the FSL Worker. Her care and attention have meant the world to him, and we have seen positive improvements at home regarding his ability to self-regulate, be confident in himself and to trust his feelings. Thank You, thank you, thank you!”

”

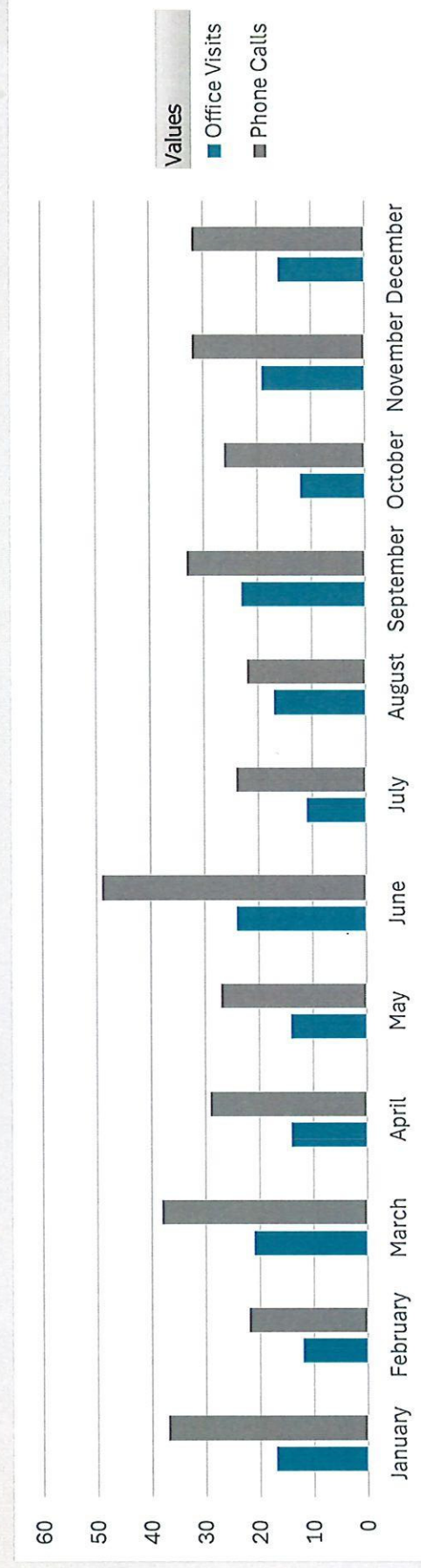
“My daughter looks forward to meeting every week. It's a space where she can be herself. She has learnt tools and skills to manage her anxiety disorder including grief management. This service has been instrumental in helping her in her life.”

The FSL Program is offered in partnership with Aspen View Public Schools.

SENIORS ADVOCATE PROGRAM

The majority of inquiries involved assisting seniors in accessing Provincial and Federal supports such as Canadian Pension Plan, Old Age Security, Guaranteed Income Supplement and Seniors Financial Assistance (Alberta Seniors Benefit, Special Needs Assistance, etc.) as well as local resources such as homecare, housekeeping, transportation, referrals to addictions and mental health, subsidized housing , etc.

The Seniors' Advocate also offers small group support for caregivers looking after family or friends with Dementia/Alzheimer's. **Care for the Caregivers** supported **14** individuals in 2025.



Phone Calls – 371
Office Visits – 200

Annual Seniors' Symposium

The 2025 Annual Seniors Symposiums were held in Athabasca and Boyle in June with a total of **108** attendees.

The symposiums covered a variety of topics to assist seniors to age in place. The information provided focused on **community transportation, fraud and scams, community deathcare, weight management, elder abuse awareness, evacuation preparedness, estate planning and mental health.**

81% of attendees surveyed at the Seniors Symposiums stated they know more about community resources from attending the event.

“

“Seniors Symposium was excellent. Thanks FCSS. Scams & Frauds – very informative Deathcare & Weight Management.”

“Julie Matthews was extremely good, please invite her back next year!!”

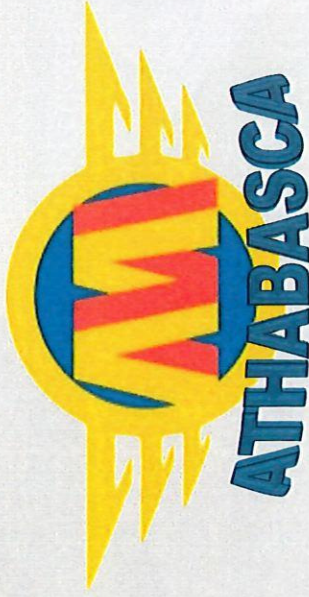
“Excellent presentation! All the presenters were extremely knowledgeable & interesting.”

Meals on Wheels Program

The Meals on Wheels program provides nutritious meals to individuals who are elderly, frail, living with disabilities, or recovering from surgery or illness. Athabasca County Family and Community Support Services coordinates the program in partnership with Pleasant Valley Lodge and Wildrose Villa. During the year, **74 volunteers** delivered a total of **3,172 meals** to program recipients over **252 days**, contributing **252 volunteer hours** in support of the program.



ATHABASCA MENTORSHIP PROGRAM



The Athabasca Mentorship Program commenced in October 2025 with **22** mentor/mentee matches. Mentors were screened, trained and matched by the AMP Committee and Coordinator. This is a joint community project between Aspen View Public Schools and FCSS.

Two wrap-up luncheons (LTIS and WHPS) were held at the end of May for the 2024/25 school year and two launch luncheons in December for the 2025/26 school year.

There were **354** sessions from January 2025 to December 2025.

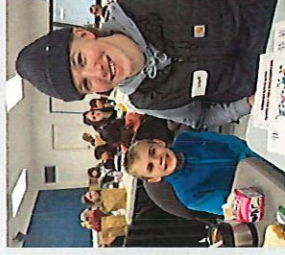
A hotdog fundraiser was held in June and a donation was received from Tipton's Your Independent Grocer.

The Athabasca Mentorship Coordinator serves on two subcommittees within the Alberta Mentorship Program; Recruitment and Engagement, and Mentoring in Schools.

“

“My child enjoyed and looked forward to seeing her mentor. She talked about things that bugged her and made her happy.”

“It was wonderful, and I saw a lot of growth in my child.”



FCSS / Community & Protective Services Community BBQ

In 2025 Athabasca County FCSS and Community & Protective Services hosted the second annual Community BBQ with approximately 480 people in attendance. Guests were invited to learn more about FCSS, Economic Development, Planning & Development, and Protective Services.

COMMUNITY GROUPS INVOLVED

Local RCMP, Fire Department, Fish & Wildlife, Alberta Sheriffs, Alberta Wildfire, and SCARS

“

- Great community event
- Great event, thank you! Blue Heron felt welcome!
- Set up very well. Very informative. Thank you so much! Please do it again.
- Awesome programs and services
- Well organized, enjoyed it with our family—thank you
- Great place to bring the kids—which I did
- The dogs were the best part
- Well organized, informative and friendly organizers
- Great event on a great day. Blessings to all who organized.

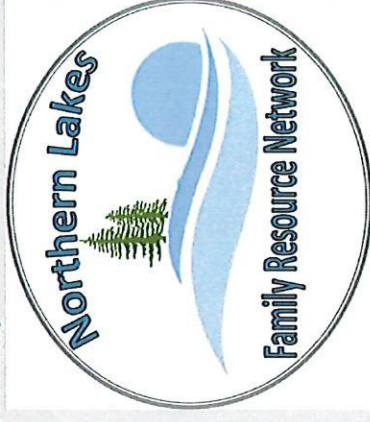


NORTHERN LAKES FAMILY RESOURCE NETWORK

(Provided through an agreement with the Ministry of Children & Family Services)

NLFRN HUB

In 2025 the Northern Lakes Family Resource Network Hub made **484** service referrals to the 5 Spokes that are part of the FRN. The Hub also provided an average of **40** information referrals per month (including information passed along on social media through the Hub account).



ATHABASCA FAMILY CENTRE

191 families participated in Athabasca Family Centre programming in 2025. An average of **50** families per month attended programming.

The Athabasca Family Centre offered a variety of programs in 2025, both in the Centre and out in the community. The goal of programming is to promote healthy child/youth development, increase caregiver knowledge and help with the building of support networks and connections.

Returning programs included: **Coffee Chat, Sensory Exploring, Pancakes & Play, Traveling Family Centre, Family Sing Along, Partners in Time, Fast Feet, and Walk & Talk** to name a few.

Modified/expanded programs included: **Swim and Sing, Caregiver Connection**, and youth activities (**Lego Club, Youth Club**)

Programs offered in partnership: **Youth Club** (Aspen View Mental Health Grant), **Prenatal** (facilitated by AHS), **Rhymes that Bind** (facilitated by Words Work), **Family Sing Along** (parent facilitated), and **Parent First Aid Session** and **Teen First Aid** (with ACT Fast).

Other supports provided included: sharing of **Triple P Tip Sheets**, hosting **Special Occasion Family Activities**, and program promotion at **EPC Career Fair & Boyle School Welcome Back BBQ**.

Both Family Centre workers helped several families one-on-one with **Triple P** sessions and **ASQ screenings**. 78 – **ASQ** and 70 – **ASQ:SE-2** screenings took place in 2025.

International Children's Day Developmental Fair was held over 2 hours at the Athabasca Regional Multiplex for families with children under age 7. There were **38** attendees. Staff had ASQ questionnaires and activities available for attendees to complete with their children. There was FCSS staff assisting with ASQ completion as well as sharing information about all of the FCSS programs. Along with FCSS there were other agencies in attendance including Northern Lakes FRN, Healthy Families Healthy Futures, Words Work Literacy, Recreation staff, and Primary Care Alberta. Families appreciated learning about developmental screening and resources available to them in the community.

“We love the family center! And we love the women that run it. They are open to our feedback and are willing to tweak the program to fit the needs of the moms attending. All 3 of my children have attended multiple classes offered through the family center and it has helped them tremendously in their mental, and physical development.

“We have really enjoyed so many of the programs we have taken part in. The first one we did was the in-person prenatal class which was so helpful. One of the great things we learned there was about other programs offered which I really looked forward to as I am new to the area and was looking to make friends.”

HOME ALONE & BABYSITTER SAFETY

The Family Centre Outreach Worker also facilitated **Babysitter Safety** and **Home Alone** courses for youth in Boyle and Athabasca.

There were **4** Home Alone Program sessions held in 2025 with 26 participants and **2** Babysitter Safety Program sessions with **17** participants.

88% of participants in the Babysitter course reported feeling more confident in their ability to care for young children.

76% participants in the Home Alone course stated that they are now more prepared to keep themselves safe when staying home alone.



FAMILY WELLNESS PROGRAM

83 families received services from our three full-time Family Wellness Workers in 2025.

Focus for the clients ranged from enhancing parental resilience, building knowledge of child development, accessing concrete supports in times of need and strengthening relationships within the family unit.

The Family Wellness Workers continue to meet with clients in office or provide home visits. Residents in the following communities accessed client services in 2025: Town of Athabasca, Athabasca County, Lac La Biche, Calling Lake, Grassland, Village of Boyle and Wandering River.

“

“I appreciate the openness and kindness offered from the family wellness program. It is really a No judgement space and I appreciate all the help they offer and how they pivot to help with whatever is needed at the time. Thank you”

”

“I feel supported in my parenting choices with the program. They're very supportive and accommodating.”



2025 ANNUAL PROVINCIAL FCSS REPORT

This section summarizes the outcomes achieved through FCSS funded programs during the reporting period. Outcome data reflects participant feedback collected through the FCSS Delivery of Programs reporting process.

Total Participants Reached

A total of **4,447** participants accessed and benefited from FCSS supported programs and services.

Program Outcomes

Overall, programs demonstrated a strong positive impact across individual, family, and community outcome areas, with an average positive change rate of **91.5%**

Outcome Area	% Experiencing Positive Change
Individual Outcome 1	91%
Individual Outcome 2	85%
Individual Outcome 3	80%
Family Outcome 1	100%
Family Outcome 2	99%
Community Outcome 1	94%

Outcome Highlights

- Families reported exceptionally positive outcomes, particularly in the areas of healthy family functioning and access to social supports.
- Positive developmental outcomes for children and youth remained a key area of impact, with nearly 80% of participants reporting improvement.

These results demonstrate the ongoing value of FCSS programming in strengthening individuals, families, and the broader community.

COMMUNITY PARTNERSHIPS AND INITIATIVES

ACT Fast
Alberta Health Services
Alzheimer's Society
Angels in Motion
Aspen View Public Schools
Athabasca and Area Prevention of Relationship Abuse Action Committee (PRAAC)
Athabasca Community Christmas Dinner
Athabasca County Fly In BBQ
Athabasca Family Centre Advisory Committee
Athabasca Mentorship Program
Athabasca Native Friendship Centre
Athabasca Regional Multiplex
Athabasca Seniors' Centre
Athabasca Social Impact Lab
Boyle Seniors' Centre
Boyle Youth Centre
Calling Lake School
Children and Family Services
Extendicare Athabasca
Healthy Families Healthy Futures, Elder Abuse Navigator
Interagencies – Athabasca, Calling Lake, Lac La Biche, MD of Opportunity
Lac La Biche Canadian Native Friendship Centre
Pleasant Valley Lodge
Public Libraries – Athabasca, Boyle, Grassland, Rochester and Wandering River
Santa's Anonymous
Wildrose Villa
Words Work Literacy
Youth Hub



CONTACT INFORMATION

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Office Hours: Monday – Friday 8:30am to 4:30pm

In Partnership With

**Summer Villages of Mewatha Beach, Bondiss, West
Baptiste, South Baptiste, Sunset Beach, Island Lake South
and Whispering Hills**

